

## CEEA SURVEY USER AGREEMENT

Institute for Excellence & Ethics (IEE) grants permission to use the Culture of Excellence & Ethics Assessment® Surveys free of charge for educational and research purposes provided the User agrees to be bound by this Agreement, submits a signed copy of the Agreement to the address below, and receives written confirmation from IEE about the receipt of the signed Agreement:

1. the User shall properly cite the authorship of the Survey(s), including:
  - a. on the survey forms that are handed out to participants in paper-and-pencil format and/or digital format, such as online data collection or using any equivalent electronic media, and
  - b. citing the authors in any subsequent reports and/or publications based on the data collected with the Survey(s);
2. the User shall not modify the content of the scales in the Survey:
  - a. the User shall keep all the items in each scale as described in the Survey Overview and keep the wording of each item, other than demographics, unchanged;
  - b. the User may modify the content and response framework of the demographic items and the User may modify the visual formatting of the instrument(s);
  - c. the User may use separate scales from the CEEA Survey(s) provided all other conditions in this Agreement are met;
3. the User shall not sell or grant permission to use the Survey(s) to third parties;
4. the User shall obtain an IRB/Human Subject Protection Committee approval for the use of the Survey(s) in their project(s) if required.

Indemnification: the User expressly agrees to hold harmless IEE, and the authors of the Survey(s) included in this Agreement from all liability, including but not limited to all expenses, costs, harm and damages of whatever kind, which might arise out of any use of the Survey(s) included in this Agreement.

***I agree to be bound by all of the stipulations in this User Agreement:***

Name (Printed or Typed): \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_